BC3 EZ-REFUND

TUITION AND FINANCIAL AID REFUNDS FOR BC3 STUDENTS

An EZ way to receive tuition and/or financial aid refunds

No more waiting for paper checks through the mail. No more time delays from lost checks. Added protection against theft.

Butler County Community College is proud to offer the **BC3 EZ-REFUND** program for this school year. **BC3 EZ-REFUND** is designed to make the College's quality education even more accessible and affordable to our students.
Have your refund direct deposited to your checking or savings account!*

Here is how to enroll in BC3 EZ-REFUND

∉ **Plan requires bank account information and an email address at time of enrollment!**
   o Must have your checking or savings account number and bank routing information at time of set-up.
         Your information is securely and confidentially maintained.
   o Log into the student portal https://portal.bc3.edu.
   o Under   O   O   U   , click on the tab **Account Info/Pay Bill**.
   o Click on **Pay Bill and BC3 EZ-PAY \ EZ-REFUND.**
   o Click on **Refund Account Setup**
   o U̲   **Two-Step Verification**
      • \   Security Settings
      • Add **Primary Method** for passcode.
      • A   "   U   for passcode   highly
      • Click **Setup Method.**
   o Then click on **Set up a new account** for eRefund Direct Deposit.
   o Follow directions and enter required information.
   o DO NOT ENTER A DEBIT CARD NUMBER.
         Must use bank routing and account number.
   o Read and check the **I Agree** box and click **Continue**.
   o Confirmation page will display.

   If the Confirmation page does not display, your refund account has not been saved.
Make sure you checked the **I Agree** box and click **Continue**.

Set up email and/or text alerts under **My Profile**, then **Personal Profile**.
After your refund is processed, you will receive notification that the money has been disbursed. Check your bank account to verify deposit.

NOTE: *payments made by credit/debit card will be refunded to card used for payment*